

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Licensing and Certification
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COVID-19 Notification Form for a Temporary Increase in Licensed Bed Capacity by a Hospital

Pursuant to Governor Janet T. Mills' Executive Order of March 15, 2020, the Director of the Division of Licensing and Certification (DLC) has authorized Maine hospitals, licensed by the Department of Health and Human Services under chapter 401, to submit notification of a temporary increase in licensed bed capacity or temporary suspension of services to DLC rather than file a COVID-19 Waiver Form.¹

This completed form *must be filed electronically* mailed to Larry.Carbonneau@maine.gov and Marcia.Smith@maine.gov prior to the implementation of a proposed bed increase.

Please complete the following:

Provider Name & Address:	MaineHealth dba LincolnHealth 35 Miles Street Damariscotta ME 04543
Current Licensed Bed Capacity	Critical Access Hospital 25 inpatient / swing
Proposed Licensed Bed Capacity	Increase capacity by 14, increasing our overall bed capacity to 39 licensed inpatient/swing beds.
Date for Implementation of Increased Bed Capacity	September 2, 2021

¹ Increases in licensed bed capacity or the suspension of service(s) by a hospital that are triggered by the COVID-19 pandemic shall only be effective during the pendency of the public health emergency declared by Governor Janet T. Mills on March 18, 2020. Thereafter, any Hospital wishing to retain the additional licensed beds or any change normally requiring a CON, must file a CON application consistent with the established statutory and regulatory CON requirements.

Description of Where Beds will be Located and How They Will Be Used	Although we are licensed as a 25 bed CAH, we physically have a 35-bed capacity, which is where the additional patient rooms will come from. (35 patient rooms/beds and 4 ASU Beds.) With the increase in volume of COVID-19 Delta Variant, and overall increase in volume in the hospital(s), planning for the need to increase capacity is exceptionally important for the safety of patients and the community. The planning for this will allow the flexibility to meet the needs of differing acuity of patients needing a hospital bed across the state.
Identification of Service(s) and Service Location(s) that will be Temporarily Suspended In Order to Diagnose and Treat COVID-19 Patients. (If applicable)	Ambulatory Surgery procedures may be temporarily suspended to accommodate inpatient/swing beds but at this time (Sept 2, 2021) these services are continuing as scheduled.

Person completing the form:

____ Cindy Wade ____, ____ President ____
Name Title

____ 35 Miles St ____
Address

____ Damariscotta ME 04543 ____
Address

____ 207-____ 563-4597 ____
Telephone

____ Cindy.Wade@lchcare.org ____
Email address

____, ____ 9/2/2021 ____
Signature Date